

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
August 12, 2019**

The following items were discussed and / or approved from the agenda:

- 1.** The meeting was called to order at 1800 hours by President Boudreau.
- 2.** Board Members present were President Boudreau, Director Myers and Director Abrott. Chief Loveberg was also present, along with other members of SVVFR and several community members.
- 3. Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
- 4. Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on July 8, 2019 were submitted by President Boudreau for approval. President Boudreau moved to approve the minutes with no corrections or additions. Director Abrott seconded, and all were in favor. The motion passed.
- 5. Public Comments and Discussion**
 - Tedra Holloway, community member, was present to request Ambulance Standby services for the Smith Valley High School football games. Travis Walker, EMS Coordinator, responded that our ability to fulfill the request will depend on our Volunteers' availability to cover the games and community needs. Tedra provided a schedule of this year's home games. Mr. Walker encouraged her to submit applications for the desired dates.
 - Don Smith, auxiliary Volunteer, inquired about how to be a volunteer for the ambulance. Discussed qualifications to be a part of the ambulance crew.
- 6. Accounts Payable:**
 - a. Alling & Jillson, Ltd. \$50.00
 - b. Burton's Fire \$7502.92
 - c. Cascade Fire Equipment \$105.97
 - d. LN Curtis \$249.68
 - e. LN Curtis \$84.49
 - f. DMV OHV \$21.00
 - g. Douglas Radiator and Auto Air \$143.65
 - h. FAIRA \$10,389.00
 - i. Frontier \$286.95
 - j. Chris Henning \$292.50
 - k. Hi-Tech EVS, Inc. \$70.26
 - l. Life-Assist \$200.43
 - m. Life-Assist \$367.05
 - n. Jim Menesini Petroleum \$602.12
 - o. Lyon County Treasurer \$23.32
 - p. NV Energy \$169.46
 - q. NV Energy \$36.51
 - r. NV Energy \$41.64
 - s. NV Energy \$99.65
 - t. Overhead Door \$245.00
 - u. Quill \$119.55
 - v. Renner \$3.98
 - w. Renner \$7.35
 - x. Renner \$42.12

- y. Jose Verdugo Lawn Care \$200.00
- z. Jose Verdugo Lawn Care \$188.00
- aa. Verizon Wireless \$137.47
- bb. Walker, Summer \$22.23

- Director Myers moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$934.94. In addition, we received \$1,591.35 in Sales & Rental, \$9,265.10 in EMS Grant Income, \$364.19 in reimbursements, and \$2000.00 in donations. President Boudreau moved to accept the accounts receivables. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- We received a thank you note from a recent patient.

9. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- The trailer loan program is up and running. Generally loaning out 2-3 trailers twice a week. Some minor repairs to do on trailers and potentially on the Patrol wiring.
- Still have not hired a Fuels Management Tech. We have very few applicants.
- There is no waiting list for trailers at this time.
- New auxiliary Volunteer, John Urrutia is coordinating trailer requests.

10. Discussion and possible action regarding the purchase of an ambulance.

- Apparatus committee still working. Attention has been diverted by Duty Chief vehicles purchase.

11. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.

- No action.

12. Fire Chief's Report:

- 107 incidents to date.
- 20+ acre outdoor vegetation fire recently. Mason Valley and Antelope Valley assisted.
- We experienced an issue last Friday; we were requested to respond to Mason Valley for mutual aid, but were unable to fulfill the request due to staffing. Discussed potential need for per diem ambulance attendant.
- We have 2 new auxiliary volunteers.
- Our new Administrative Assistant is working out well.
- Estimated delivery date on the 2 new Chief vehicles is the end of August / 1st of September.
- *Taken out of order: new volunteer Matt Nightingale and Evan Myers both passed Firefighter 1 exams. Matt's EMT Certification and License are also complete.

13. Discussion and possible action on the status and repair of District equipment:

- Patrol 42 needs service – repair of fuel leak and potential wiring issue.
- Air conditioning in Water Tender 40 needs repair.

- Air conditioning in Patrol 42 repaired.
- Other minor repairs needed.
- Brush 42 foam system repaired.

14. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg will be getting a quote from Overhead Door for replacement doors for Central.
- All other projects on hold.
- Director Myers asked about getting the drainage issue at Station 40 fixed before winter. Chief Loveberg will continue to work on this.

15. Smith Valley Fire District Volunteer Comments:

- Volunteer Don Smith discussed his willingness to assist with recruitment of new volunteers. Discussed Smith Valley Fun Day as a good opportunity for recruitment. Discussed other recruitment ideas.

16. Board Member Comments:

- Discussed new volunteers. Encouraging to see new faces.

17. Public Comment:

- Volunteer Travis Walker (Treasurer, SVVFR) shared that we raised approximately \$10,500 at our annual BBQ. This is the 2nd highest year for revenue.

18. Requests for items to be placed on future meeting agendas:

- None.

19. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The meeting was adjourned at 1843.

Respectfully submitted,
SW, Administrative Asst.